Programme Specification

UNIVERSITY OF WESTMINSTER

Course record information

Name and level of final award	• Bachelor of Science with Honours - Construction Management • Bachelor of Science with Honours - Construction Management with International Experience • Bachelor of Science with Honours - Construction Management with Professional Experience The award is Bologna FQ-EHEA first cycle degree or diploma compatible
Name and level of intermediate awards	• Bachelor of Science (BSc) - Construction Studies • Diploma of Higher Education (Dip HE) - Construction Studies • Certificate of Higher Education (CertHE) - Construction Studies
Awarding body/institution	University of Westminster
Teaching institution	University of Westminster
Status of awarding body/institution	Recognised Body
Location of delivery	Primary: Central London
Language of delivery and assessment	English
QAA subject benchmarking group(s)	Land, Construction, Real Estate and Surveying
Professional statutory or regulatory body	Chartered Institute of Building (CIOB) Chartered Association of Building Engineers (CABE)
Westminster course title, mode of attendance and standard length	• BSc Construction Management FT, Full-time, September start - 3 years standard length with an optional year abroad or placement
Valid for cohorts	From 2025/6

Admissions requirements

There are standard minimum entry requirements for all undergraduate courses. Students are advised to check the standard requirements for the most up-to-date information. For most courses a decision will be made on the basis of your application form alone. However, for some courses the selection process may include an interview to demonstrate your strengths in addition to any formal entry requirements. More information can be found here: https://www.westminster.ac.uk/study/undergraduate/how-to-apply

Recognition of Prior Learning

Applicants with prior certificated or experiential learning at the same level of the qualification for which they wish to apply are advised to visit the following page for further information:

https://www.westminster.ac.uk/current-students/guides-and-policies/student-matters/recognition-of-prior-learning

Aims of the programme

Our BSc in Construction Management, located in the heart of Central London, is designed to be at the forefront of the evolving landscape of the built environment. The course is deeply rooted in sustainability and innovation, preparing students to tackle future challenges and opportunities within the construction industry. Our central location provides direct access to ongoing construction projects, industry leaders, and potential employers, enhancing our curriculum beyond traditional learning methods. This unique approach not only gives students a thorough understanding of sustainable building practices and advanced construction technologies but also ensures they gain invaluable real-world experience. Through this direct engagement, we aim to produce graduates who are knowledgeable about current best practices and trends and are ready to lead the way in creating a more sustainable and innovative future for the construction industry.

Inclusivity and diversity are at the core of our course's ethos. We are committed to creating an educational experience that reflects the diverse world in which we live, recognizing the value that different perspectives bring to addressing complex problems in construction management. Our goal is to cultivate an environment where students from all backgrounds feel valued and empowered to share their unique ideas and solutions. Through a curriculum that emphasizes collaboration across disciplines and cultures, we prepare our students to work effectively in diverse teams and to lead projects that are not only successful but also equitable and reflective of the communities they serve. By integrating social sustainability into our teaching, we strive to produce graduates who are not only skilled professionals but also compassionate leaders who understand the social implications of their work.

Our course is dedicated to cultivating graduates who meet the high academic and professional standards set by leading bodies in construction management, such as the CIOB (Chartered Institute of Building), while also prioritizing sustainability. Through a holistic approach that combines theoretical understanding with practical real-world experience, students will develop expertise in areas such as project planning and control, site management, building services, construction technologies related to domestic, industrial, and commercial buildings, construction health and safety, as well as project life cycle assessment. By aligning our curriculum with the sustainability guidelines and requirements of professional bodies, including pathways for students to become BREEAM assessors (Building Research Establishment Environmental Assessment such as reports, portfolios, presentations, and plans, as well as specific practical activities, including risk assessments and site evaluations, all aimed at meeting professional body requirements), we ensure that graduates emerge as environmentally conscious professionals, ready to address the challenges of sustainable construction and lead the industry toward a greener future.

Employment and further study opportunities

University of Westminster graduates will be able to demonstrate the following five Graduate Attributes:

- Critical and creative thinkers
- Literate and effective communicator
- Entrepreneurial
- Global in outlook and engaged in communities
- Social, ethically and environmentally aware

University of Westminster courses capitalise on the benefits that London as a global city and as a major creative, intellectual and technology hub has to offer for the learning environment and experience of our students.

The BSc in Construction Management course provides numerous employment and further study opportunities, reflecting the growing importance of the built environment to the economy. This includes an increased emphasis on ethical, inclusive, and sustainable practices. Graduates of this course will gain strong competencies in project management, construction technology, procurement, tendering, and building services.

The course is designed to enhance employability and develop transferable skills, ensuring that students are well-versed in the subject matter and equipped with the knowledge and skills necessary for success in the job market. It is accredited by professional bodies that support young professionals and regularly visits the campus for education-enhancing activities, including guest lectures.

Our alumni have secured positions in the industry as site managers, where they oversee day-to-day operations on construction sites, ensuring projects are completed safely, sustainably, on time, and within budget. Other roles include Project Managers who manage the entire lifecycle of construction projects, Construction Planners who focus on planning, organizing, and resourcing project scopes, and Health and Safety Managers who ensure safe working environments on construction sites. With the knowledge and skills developed during the course, graduates have also become Construction and Sustainability Consultants, offering expert advice on sustainable procurement and delivery of construction projects. Furthermore, some have taken on the role of Contracts Manager, managing contractual agreements and ensuring compliance while resolving disputes. Several alumni have also become leading academics in higher education institutions, conducting impactful research and shaping the future talent of the construction industry.

The BSc in Construction Management also prepares graduates for postgraduate studies to further specialize in areas of their choice. Available options include:

1. Master of Science (MSc) in Construction Management or Construction Project Management
2. Master of Business Administration (MBA) with a concentration in Construction Management or Real Estate
3. Master of Engineering (MEng) in Construction Engineering
4. Master of Project Management (MPM)
5. Postgraduate Diploma or Certificate programs in specific areas such as Sustainable Construction, Building Information Modeling (BIM), or Quantity Surveying
6. Master of Supply Chain Management

These programs provide advanced knowledge and skills in project management, construction technology, sustainability, finance, and leadership, preparing graduates for higher-level positions in the construction industry.

Additionally, our curriculum prepares students for professional certifications, such as becoming a Chartered Construction Manager (MCIOB) through the Chartered Institute of Building (CIOB). Students also have the opportunity to undertake accredited project management courses like PRINCE2 or pursue Project Management Professional (PMP) certification.

Students benefit from our industry partnerships, placement opportunities, and practical experiences integrated into the curriculum throughout their studies. These experiences enhance employability and provide invaluable insights into real-world projects and challenges, setting them apart as highly skilled and sought-after professionals.

At our institution, we are dedicated to nurturing future leaders in the built environment sector who are not only technically proficient but also ethical, inclusive, and sustainable in their practices. We take pride in our alumni who have made significant contributions to the industry and are confident that our graduates will continue to excel in their chosen careers.

What will you be expected to achieve?

Learning outcomes are statements on what successful students have achieved as the result of learning. These are threshold statements of achievement the learning outcomes broadly fall into four categories:

- The overall knowledge and understanding you will gain from your course (KU)
- Graduate attributes are characteristics that you will have developed during the duration of your course (GA)
- Professional and personal practice learning outcomes are specific skills that you will be expected to have gained on successful completion of the course (PPP)
- Key transferable skills that you will be expected to have gained on successful completion of the course. (KTS)

Level 4 course learning outcomes: upon completion of Level 4 you will be able to:

- L4.01 Understand the general characteristics, requirements, features and challenges of an ethical, safe and sustainable construction industry. (KU KTS SS)
- L4.02 Analyse the different elements, functional requirements, systems, technologies and techniques used in the construction of low-rise buildings. (KU PPP CS)
- L4.03 Demonstrate an understanding of the importance of ethics and the legal, regulatory and contractual frameworks that underpin construction projects. (KU GA PPP KTS)
- L4.04 Understand the principles of design, the structural requirements of building structures and the different characteristics and properties of materials commonly used in construction. (KU PPP CS)
- L4.05 Demonstrate a comprehensive understanding of the different mechanical and electrical services used in buildings and how they contribute to the full, sustainable functionality of the building. (KU GA PPP CS)
- L4.06 Execute a range of skills for setting out and organising construction sites for the safe and sustainable operations of construction activities. (KU GA KTS)
- L4.07 Apply a range of digital solutions and technologies in the construction of the built environment. (KU GA KTS CS)
- L4.08 Communicate construction management concepts and technical information clearly and persuasively, using appropriate written, oral and visual formats for specific audiences. (KTS CS)
- L4.09 Applies established interpersonal, team and networking skills to recognise factors that affect team performance in tasks associated with construction management. (GA KTS)

Level 5 course learning outcomes: upon completion of Level 5 you will be able to:

- L5.01 Conduct self-directed and analytic research from a variety of credible sources to provide sustainable and innovative solutions to construction sector problems. (KU GA PPP KTS)
- L5.02 Critically analyse the different elements, functional requirements, systems, technologies and techniques used in the construction of high-rise buildings. (KU PPP KTS)
- L5.03 Appraise the requirements for the safe and sustainable design and construction of various types of structural elements in the built environment. (KU PPP KTS)
- L5.04 Investigate a variety of methods for the effective and sustainable planning, scheduling, coordination, execution and operation of construction projects. (KU GA KTS)
- L5.05 Demonstrate advanced knowledge and proficiency of industry standards, ethics and regulations to guide decision-making and problem-solving in the context of construction project management. (KU GA PPP KTS)
- L5.06 Analyse and justify pre-construction project management strategies, including planning, programming and value management to a project case study. (KU PPP KTS)
- L5.07 Demonstrate advanced knowledge of global construction markets, opportunities, practices, regulations, cultural considerations and strategies to manage international projects effectively. (KU GA PPP KTS)
- L5.08 Applies a range of relevant interpersonal, team and networking skills to contribute to the enhancement of team performance in construction management related tasks. (GA KTS)

Additional Year course learning outcomes: upon completion of Additional Year you will be able to:

- L5Y.01 (International Experience only) Demonstrate insight and understanding of the challenges and opportunities

of working and/or studying in an international context. (PPP)

- L5Y.02 (International Experience only) Apply theories, concepts and research skills related to the cultural context(s) of the society within which the experience takes place (KU)
- L5Y.03 (Professional Experience only) Demonstrate acquisition of a range of professional and commercial skills required within the contemporary business environment through the completion of an extended period of professional practice in the work placement year (PPP)

Level 6 course learning outcomes: upon completion of Level 6 you will be able to:

- L6.01 Justify the application of appropriate theories, methodologies, concepts and principles throughout the life cycle of construction projects and enhance lifelong academic and practical skills. (KU GA PPP KTS)
- L6.02 Critically evaluate the requirements of a construction project and recommend effective and sustainable strategies for the planning, governance, coordination, execution and operation. (KU GA KTS)
- L6.03 Evaluate complex procurement and tendering strategies for the selection of the project team for the execution of construction projects and the choice of effective contract strategies. (KU GA PPP KTS)
- L6.04 Critically analyse complex project finance structures within organisational management frameworks and propose innovative strategies to optimise the organisational and financial performance of construction projects. (KU KTS)
- L6.05 Critically analyse contemporary challenges in the built environment through a literature review and synthesise sustainable and innovative solutions through well-communicated reports. (KU GA PPP KTS)
- L6.06 Evaluate complex maintenance requirements and develop comprehensive facility management strategies that optimise the building's sustainable and cost-effective performance. (KU PPP KTS)
- L6.07 Critically assess, evaluate and implement sustainable practices to promote ethical, sustainable and responsible construction methods on construction projects leading to BREEAM certification. (KU GA PPP KTS)
- L6.08 Organises and communicates specialist and inter-related information, using selected criteria, to audiences in complex contexts associated with construction management. (GA KTS)

How will you learn?

Learning methods

Your learning journey in the Construction Management course is designed to immerse you in the practical realities of the contemporary construction sector, combining theoretical knowledge with sustainable and innovative practices. To build your confidence and prepare you for the industry, our course team leverages strong connections within the construction field. This partnership facilitates skill-building through real-world projects and case studies, offering a variety of site visits throughout London. You will develop critical competencies in areas such as project management, construction technology, ethics, leadership, and the use of modern construction methods and materials. We will also explore the latest advancements in digital technologies, including Building Information Modelling (BIM), drones, and 3D printing, and how they are applied in both local and international construction markets.

This vocational course is rigorously tailored to enhance your career prospects, ensuring that the curriculum is developed in consultation with industry professionals and meets the standards set by the Chartered Institute of Building (CIOB) and the Chartered Association of Building Engineers (CABE). Additionally, your educational experience will incorporate contemporary sustainability principles aligned with the United Nations Sustainable Development Goals. Key focuses will include sustainable cities and communities, industry innovation and infrastructure, climate action, and responsible consumption and production. The course will also cover clean water and sanitation, along with sustainable construction practices, including exposure to the Building Research Establishment Environmental Assessment Method (BREEAM) for evaluating projects and infrastructure.

Recognizing the diverse learning preferences of our students, we use a wide variety of teaching methods, particularly in interactive seminars and workshops. You will regularly engage in activities that simulate the complexities of real-world construction projects and challenges. Work-based learning and other forms of experiential learning, including problem-solving exercises, are integral to the program and will embed employability skills directly into the curriculum. We strongly encourage students to actively participate in their learning journey, engaging in various instructional settings—from hands-on material fabrication and testing in our Fabrication Lab to live site visits and conducting comprehensive risk assessments. Students will also gain proficiency in industry-specific software and tools, such as cloud-based project management software, ensuring the acquisition of highly sought-after skills and attributes.

Teaching methods

The course offers a variety of events and opportunities for learning, ranging from direct instruction to experiences in authentic environments. Students will engage in authentic learning and assessments, and they will also have the opportunity to learn through personalized methods. The teaching events typically include lectures, seminars, guest speakers, site visits, tutorials, workshops, and other interactive activities.

We employ action-based learning when discussing building materials, site measurements, and project management. Students will work with specific construction software and technologies, such as Computer-Aided Design (CAD) and Building Information Management (BIM). Each module features a Virtual Learning Environment (VLE) where undergraduate students are encouraged to participate in online discussions and collaborative learning.

In Level 4, you will receive guidance to help develop your learning strategies. As you progress to Levels 5 and 6, you will be expected to undertake independent and collaborative learning. You will receive support in personal development, research areas, and ways to enhance your understanding of theoretical concepts and practical applications. Additionally, study support will be available to improve your employability and career development in Construction Management, including assistance with academic writing and research skills.

As a graduate, you will often encounter the term 'transferable skills' during your job search. Employers highly value these skills because they can be applied across various work settings. To secure a graduate opportunity, it is essential to demonstrate the specific skills necessary for the position. While some skills may be industry-specific, others—known as transferable skills—can be developed and refined throughout your career.

Westminster Business School aims to promote your communication, problem-solving, and teamwork skills through teaching, learning, and assessment activities. The program provides numerous opportunities for engaging in activities that support the development of these skills and offers tangible evidence of your accomplishments in these areas. This includes enhancing your proficiency in standard software packages such as Microsoft Word, Excel, and PowerPoint, as well as specialist software. Students will also learn how to find credible sources of information from reliable websites, databases, and other high-quality resources.

Equality, Diversity, and Inclusivity

In the Construction Management course, we encourage all students to share their unique experiences, fostering deeper connections with diverse communities. Studying the Built Environment is essential for promoting equality and diversity, as it enables students to explore important themes such as representation and identity while developing critical skills to assess the social and cultural impacts of the industry. The work produced by our students and colleagues reflects a rich tapestry of perspectives, making it impactful.

Community and Collaboration

We are actively decolonizing our curriculum to include multiple voices and histories. We listen to our students and guide them in nurturing their creativity. Our supportive and diverse student body fosters collaboration, encouraging students to take ownership of projects that draw from their cultural interests and experiences. We believe that education extends beyond the classroom and contributes meaningfully to society.

Inclusion and Equality

We are committed to inclusivity, welcoming applications from all backgrounds and creating a safe environment where everyone can thrive. This dedication to diversity is integrated into our courses, enhancing career opportunities for all students. Students gain practical experience through industry engagements, including work placements and guest lectures, which boost their employability and confidence—especially for those with limited professional networks.

Neurodiversity and Disability

Our courses proudly embrace diversity, including neurodiverse individuals. We prioritize accessible materials and flexible teaching styles tailored to various learning needs. By collaborating with our disability support team, we ensure genuine inclusivity for all students.

From a curriculum perspective, themes of equality, diversity, and inclusion (EDI) and cultural relativity are explored at each level of teaching. For example, at level 4, the Construction Law and Contracts module allows students to identify regulatory provisions, such as the Modern Slavery Act, which uphold the rights and respect of various cultures, values, beliefs, conventions, and other internal and external influences in the construction workspace. The Principles of Site Management module also recognizes the diversity of the construction workforce and explores ways to integrate project teams, regardless of their culture, values, and beliefs. This is a conscious effort to encourage students to explore the role of diversity in the field of Construction Management.

At level 5, the Construction Project Management and International Construction modules allow students to examine

diversity and gain deeper insights into the importance of cultural awareness when creating and delivering construction projects. Students will develop a more comprehensive understanding of various aspects of EDI, particularly the different cultural norms in various countries, which is crucial for successful engagement in international projects.

At level 6, optional modules such as Organizational Management and Project Finance embed EDI by discussing global sustainability issues and their impact on different cultures. Furthermore, the core module, Sustainable and Innovative Construction, broadens students' perspectives on the various cultural and social requirements for built environment projects. This will help students develop a wider understanding of EDI concerning culture, diversity, social values, and considerations for construction practices.

Through these initiatives, our goal is to equip the next generation of construction management professionals with a deep understanding and appreciation of EDI's importance. By embedding EDI principles into their learning journey, students will graduate with the knowledge and skills to champion equality, diversity, and inclusion in their professional practice.

Assessment methods

The course team uses an 'assessment as learning' approach within an inclusive framework for learning, teaching, and assessment. This framework aims to provide culturally sensitive materials, diverse and innovative teaching methods, and flexible learning paths to achieve specific outcomes. We strive to create an environment where students collaborate inclusively and engage actively, helping them develop a well-rounded understanding, skills, values, and attributes essential for their professional futures.

To support this goal, we employ various assessment methods tailored to help students demonstrate mastery of the module objectives. Our assessments emphasize real-world, industry-relevant tasks, allowing students to refine their skills through live presentations, job-related activities such as risk and stakeholder management assessments, role-play exercises, report writing, collaborative projects, and reflective portfolios. This approach accommodates different learning styles and promotes the development of essential skills, including critical analysis, effective communication, collaboration, and self-assessment. By engaging students in diverse ways and using a range of assessment types—such as reports, portfolios, presentations, and plans—as well as specific practical activities like risk assessments and site evaluations, we aim to create an inclusive learning environment that provides every student the opportunity to succeed.

For each summative assessment, students will have the opportunity to receive formative feedback. This specific and timely feedback is crucial in the assessment process, offering valuable insights into students' progress and helping them improve both their work and grades. Throughout each module, there will be multiple chances for formative feedback, preparing students for their assessments. Occasionally, students will also be asked to reflect critically on their experiences, which helps them understand what they have learned and how to apply this knowledge in their careers and other areas of their lives.

Throughout the course, assessments evaluate students' practical application and theoretical knowledge, as well as their ability to apply this knowledge to new contexts. This includes linking theory with practical scenarios relevant to construction management. Tasks may involve addressing real-world construction management challenges, such as project planning, stakeholder negotiations, responding to client briefs, and conducting various professional evaluations. Other assessments may focus on students' reflections on work-based and experiential learning, such as working with building materials or design software.

As students progress through the course, the complexity and depth of the assessments systematically increase, enhancing their confidence, knowledge, understanding, skills, and independent research abilities. Assessments are intentionally structured to foster independent thinking, analytical capabilities, and critical evaluation of theories, practices, and concepts within the field of construction management. In their final year, students will be assessed on their ability to synthesize information, demonstrating a comprehensive and integrated perspective of the discipline.

Graduate Attribute	**Evident in Course Outcomes**
Critical and creative thinker	L4.03, L5.01, L5.02, L5.04, L5.05, L5.06, L6.01, L6.02, L6.03, L6.04, L6.05, L6.07
Literate and effective communicator	L4.03, L4.08, L5.01, L5.05, L5.06, L6.01, L6.03, L6.05, L6.08
Entrepreneurial	L4.01, L4.09, L5.01, L5.07, L5.08, L6.02, L6.04, L6.06
Global in outlook and engaged in communities	L4.07, L4.09, L5.01, L5.02, L5.04, L5.07, L5.08, L6.01, L6.05, L6.07
Socially, ethically and environmentally aware	L4.01, L4.02, L4.03, L4.04, L4.05, L4.06, L4.07, L5.01, L5.02, L5.03, L5.04, L5.05, L5.06, L5.07, L6.01, L6.02, L6.03, L6.06, L6.07

Course Structure

This section shows the core and option modules available as part of the course and their credit value. Full-time Undergraduate students study 120 credits per year. Course structures can be subject to change each academic year following feedback from a variety of sources.

Modules are described as:

- **Core** modules are compulsory and must be undertaken by all students on the course.
- **Option** modules give you a choice of modules and are normally related to your subject area.
- **Electives**: are modules from across the either the whole University or your College. Such modules allow you to broaden your academic experience. For example, where electives are indicated you may choose to commence the study of a foreign language alongside your course modules (and take this through to the final year), thereby adding further value to your degree.
- Additional information may also be included above each level for example where you must choose one of two specific modules.

Modules

Level 4

Award of Certificate of Higher Education available

Students need to select one module from the option list at Level 4

Module Code	Module Title	Status	UK credit	ECTS
4BUIL014W	Building Materials	Core	20	10
4CNMN003W	Construction Law and Contracts	Core	20	10
4BUIL015W	Environmental Science and Building Services	Core	20	10
4CNMN007W	Principles of Site Management	Core	20	10
4CNMN008W	Sustainable Construction Technology	Core	20	10
4BUIL016W	Principles and Practices of Building Design	Option	20	10
4BUIL019W	Retrofitting the Built Environment	Option	20	10

Level 5

Award of Diploma of Higher Education or Foundation Degree available

Students are required to choose two optional modules. The course team will provide guidance to assist students in selecting the appropriate modules for their career aspirations.

Module Code	Module Title	Status	UK credit	ECTS
5CNMN006W	Construction Project Management	Core	20	10
5CNMN007W	Digital Technologies in Construction	Core	20	10
5CNMN008W	Procurement, Tendering and Contract Management	Core	20	10
5BUIL015W	Structural Principles	Core	20	10
5BUIL016W	Building Surveys and Development	Option	20	10
5CNMN012W	Construction Health and Safety	Option	20	10
5CNMN013W	Impact of People on the Planet	Option	20	10
5CNMN015W	International Construction	Option	20	10

Additional Year

The following modules must be passed for the award title "with International Experience":

5BUSS013W: WBS international Experience Year Semester 1 (60 credits)
5BUSS014W: WBS International Experience Year Semester 2 (60 credits)

The following modules must be passed for the award title "with Professional Experience":

5BUSS011W: Professional Placement Project Part 1 (60 credits)
5BUSS012W: Professional Placement Project Part 2 (60 credits)

Module Code	Module Title	Status	UK credit	ECTS
5BUSS011W	Professional Placement Project Part 1	Option	60	30
5BUSS012W	Professional Placement Project Part 2	Option	60	30
5BUSS013W	WBS International Experience Year Semester 1	Option	60	30
5BUSS014W	WBS International Experience Year Semester 2	Option	60	30

Level 6

Award BSc available

Award BSc Honours available.

Students are required to choose two optional modules. The course team will provide guidance to assist students in selecting the appropriate modules for their career aspirations.

Module Code	Module Title	Status	UK credit	ECTS
6BUIL012W	Deep Retrofitting	Core	20	10
6CNMN005W	High-Rise Sustainable Construction Technology	Core	20	10
6BUIL013W	International Building Challenge Project	Core	20	10
6CNMN010W	Sustainable and Innovative Construction	Core	20	10
6CNMN011W	Client Care and Stakeholder Management	Option	20	10
6CNMN008W	Sustainability Practice: Carbon Measurement and Management	Option	20	10
6BUIL014W	Sustainable Facilities Management	Option	20	10

Please note: Not all option modules will necessarily be offered in any one year. In addition, timetabling and limited spaces may mean you cannot register for your first choice of option modules.

Professional body accreditation or other external references

The BSc (Hons) Construction Management course is accredited by the Chartered Institute of Building (CIOB) and the Chartered Association of Building Engineers (CABE). Accreditation can be helpful to graduates in securing employment, as many employers require their staff to be professionally qualified.

Course management

The BSc (Hons) Construction Management course is one of three pathways in the Construction Studies Programme, which is managed by a Programme Leader. Additionally, there is a course leader specifically for the Construction Management pathway. The Construction Studies Programme is located within the Westminster Business School, School of Applied Management.

Academic regulations

The current Handbook of Academic Regulations is available at westminster.ac.uk/academic-regulations.

Course specific regulations apply to some courses.

Academic Support

Upon arrival, an induction programme will introduce you to the staff responsible for the course, the campus on which you will be studying, the Library and IT facilities, additional support available and to your Campus Registry. You will be provided with the Course Handbook, which provides detailed information about the course. Each course has a course leader or Director of Studies. All students enrolled on a full-time course and part time students registered for more than 60 credits a year have a personal tutor, who provides advice and guidance on academic matters. The University uses a Virtual Learning Environment called Blackboard where students access their course materials, and can communicate and collaborate with staff and other students. Further information on Blackboard can be found at https://www.westminster.ac.uk/current-students/studies/your-student-journey/when-you-arrive/blackboard

The Academic Learning Development Centre supports students in developing the skills required for higher education. As well as online resources in Blackboard, students have the opportunity to attend Study Skills workshops and one to one appointments. Further information on the Academic Learning Development Centre can be found at westminster.ac.uk/academic-learning-development.

Learning support includes four libraries, each holding a collection of resources related to the subjects taught at that site. Students1 can search the entire library collection online through the Library Search service to find and reserve printed books, and access electronic resources (databases, e-journals, e-books). Students can choose to study in the libraries, which have areas for silent and group study, desktop computers, laptops for loan, photocopying and printing services. They can also choose from several computer rooms at each campus where desktop computers are available with the general and specialist software that supports the courses taught in their College. Students can also securely connect their own laptops and mobile devices to the University wireless network.

Support Services

The University of Westminster Student and Academic Services department provide advice and guidance on accommodation, financial and legal matters, personal counselling, health and disability issues, careers, specialist advice for international students and the chaplaincy providing multi-faith guidance. Further information on the advice available to students can be found at https://www.westminster.ac.uk/student-advice

The University of Westminster Students' Union also provides a range of facilities to support students during their time at the University. Further information on UWSU can be found at https://www.westminster.ac.uk/students-union

How do we ensure the quality of our courses and continuous improvement?

The course was initially approved by a University Validation Panel. University Panels normally include internal peers from the University, academic(s) from another university. a representative from industry and a Student Advisor.

The course is also monitored each year by the College to ensure it is running effectively and that issues which might affect the student experience have been appropriately addressed. Staff will consider evidence about the course, including the evidence of student surveys, student progression and achievement and reports from external examiners, in order to evaluate the effectiveness of the course and make changes where necessary.

A Course revalidation takes place periodically to ensure that the curriculum is up-to-date and that the skills gained on the course continue to be relevant to employers. Students meet with revalidation panels to provide feedback on their experiences. Student feedback from previous years is also part of the evidence used to assess how the course has been running.

How do we act on student feedback?

Student feedback is important to the University and student views are taken seriously. Student feedback is gathered in a variety of ways.

- Through student engagement activities at Course/Module level, students have the opportunity to express their voice in the running of their course. Course representatives are elected to expressly represent the views of their peers. The University and the Students' Union work together to provide a full induction to the role of the course representatives.

- There are also School Representatives appointed jointly by the University and the Students' Union who meet with senior School staff to discuss wider issues affecting student experience across the School. Student representatives are also represented on key College and University committees.;
- All students are invited to complete a questionnaire before the end of each module. The feedback from this will inform the module leader on the effectiveness of the module and highlight areas that could be enhanced.
- Final year Undergraduate students will be asked to complete the National Student Survey which helps to inform the national university league tables.

This programme specification provides a concise summary of the main features of the course and the learning outcomes that a student might reasonably be expected to achieve and demonstrate, if they take full advantage of the learning opportunities that are provided. This specification is supplemented by the Course Handbook, Module proforma and Module Handbooks provided to students.