

## **RESOURCES COMMITTEE**

### **Terms of Reference 2024/25**

The Resources Committee is a committee of the Court of Governors.

The purpose of the Committee is to advise the Court on strategic matters related to the human, financial, digital and physical resources of the University, to oversee associated strategies and to act on delegated authority from the Court to approve proposals within the parameters set out in the Financial Regulations.

Specifically, the Committee will:

1. Advise the Court of Governors on strategic matters related to the human, financial, digital and physical resources of the University;
2. Review and recommend, where appropriate, to the Court the Digital Strategy, Estate Strategy and People Strategy and policies required to deliver the Strategy (as designated in the University's strategy and policy matrix). Monitor effective implementation of the Strategies through key performance indicators;
3. Consider and recommend, where appropriate, to the Court the University's annual financial statements, financial regulations, the five-year financial forecast, funding proposals and annual budgets. Receive monthly management accounts reports;
4. Authorise, on behalf of the Court and within the scope of financial regulations, amendments to annual budgets, tuition and other fees payable to the University, major projects;
5. Ensure adequate financial and cultural appraisal of projects of capital expenditure;
6. Keep under review the University's portfolio of property holdings, recommend to the Court strategic measures for making the best use of the University's property holdings. Authorise, on behalf of the Court and within the scope of financial regulations, acquisitions and disposals of property;
7. Carry out and commission reviews of specific areas of operation of the University in relation to effective and economic management of resources;
8. Make recommendations to the Court regarding any changes to the framework for salaries, rewards and conditions of employment for the University's employees<sup>1</sup> and to review the effectiveness of this framework under review, reporting to the Court on implementation of changes as appropriate;
9. Review the conduct of employee relations within the University;
10. Make recommendations to the Court on employee regulations made under the Articles of Association relating to appointments, conduct, discipline, dismissals and the handling of grievances.

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<sup>1</sup> Excluding members of the University Executive Board, who are the responsibility of the Remuneration Committee. The Chair, Resources Committee is a member of the Remuneration Committee to support coordination between the two committees.

## **Membership**

### *Nominees (4)*

At least four independent governors

### *Ex-officio (1)*

Vice-Chancellor and President

### *Co-opted*

Independent (non-governor) members with professional expertise (as appropriate)

## **In attendance**

Director, Estates Planning and Services  
Director, Finance  
Director, Information Systems and Support  
Director, People Culture and Wellbeing  
University Secretary and Chief Operating Officer

Other colleagues may attend on an ad hoc basis by invitation of the Chair.

## **Secretariat**

Clerk to the Court (or nominee)

## **Quorum**

A quorum of the Committee shall comprise three independent governors including the Chair or Deputy Chair to the Committee.

## **Meetings**

The Committee usually meets five times a year. The work of the Committee may be conducted at additional meetings called by the Chair, outside of meetings by means of electronic communication at the request of the Chair, or by Chair's action.