

Handbook of Academic Regulations Schedule of Changes 2024/25

SECTION	PREVIOUS REGULATION	REVISED REGULATION FOR 2024	DESCRIPTION OF CHANGE/UPDATE
Section 1 Introduction	n/a	n/a	n/a
Section 2 Statutes and Principles	n/a	n/a	n/a
Section 3 Admissions Regulations for Taught Courses	n/a	n/a	n/a
Section 4 Recognition of Prior Learning (RPL)	n/a	n/a	n/a
Section 5 General regulations	5.15 Progression and Award Boards have discretion to interpret these regulations flexibly in the case of individual students. This is subject to the principle that an award may only be made when the student has fulfilled the objectives and intended learning outcomes of the course and achieved the required academic standard.	n/a	Removal of regulation 5.15 to ensure decisions made at Progression and Award Boards are consistent.

Handbook of Academic Regulations Schedule of Changes 2024/25

SECTION	PREVIOUS REGULATION	REVISED REGULATION FOR 2024	DESCRIPTION OF CHANGE/UPDATE
Section 6 Coursework Assessment	6.3 All Coursework submissions deadlines should be set Monday - Thursday. No original submission deadlines are allowed on a Friday; on weekends or during University closure periods as detailed in the University Calendar. Deadlines for handing in assessed work will not normally be extended to allow for religious observance, and students must schedule their work accordingly. The Associate Head of College (Education and Students) must approve exemptions to the published deadlines.	6.3 All Coursework submissions deadlines should be set Monday - Thursday. No original submission deadlines are allowed on a Friday; on weekends or during University closure periods as detailed in the University Calendar. The only exception is when a 5 working day extension, resulting from a successful Mitigating Circumstances claim or a Reasonable Adjustment approved by DLS, falls on a Friday due to a preceding bank holiday Monday. Deadlines for handing in assessed work will not normally be extended to allow for religious observance, and students must schedule their work accordingly. The Associate Head of College (Education and Students) must approve exemptions to the published deadlines.	Clarification that the original submission deadlines for coursework must be set Monday to Thursday. Extended deadlines following a RAF or approved mitigating circumstance claim may fall on a Friday.

Handbook of Academic Regulations Schedule of Changes 2024/25

SECTION	PREVIOUS REGULATION	REVISED REGULATION FOR 2024	DESCRIPTION OF CHANGE/UPDATE
Section 7 Examinations: regulations for students, staff and invigilators	Entire section has been reviewed.	Entire section has been reviewed.	Section 7 has been revised in line with current practice.
Section 8 Individual examination and assessment arrangements	Entire section has been reviewed.	Entire section has been reviewed.	Section 8 has been revised in line with current practice.
Section 9 Viva voce examinations	n/a	n/a	n/a
Section 10 Academic Misconduct	10.36 i. presents for assessment work done in collaboration with another as entirely their own;	10.36 i. presents for assessment work done in collaboration with another student as entirely their own;	Clarification that the offence of collusion occurs between students and not with external parties.
Section 10 Academic Misconduct	Table of Penalties Representation of work produced in collaboration with another person or persons as the work of a single student (collusion).	Table of Penalties Representation of work produced in collaboration with another student as the work of a single student (collusion).	
Section 11 Mitigating circumstances (MCs)	n/a	n/a	n/a
Section 12 Marking, moderation and external scrutiny	n/a	n/a	n/a

Handbook of Academic Regulations Schedule of Changes 2024/25

SECTION	PREVIOUS REGULATION	REVISED REGULATION FOR 2024	DESCRIPTION OF CHANGE/UPDATE
Section 13 The determination of results - the role of examiners	n/a	n/a	n/a
Section 14 The operation of Assessment Boards	n/a	n/a	n/a
Section 15 Publication of results	n/a	n/a	n/a
Section 16 Academic Appeals	n/a	n/a	n/a
Section 17 Undergraduate Framework	3.7.1 Any student who is absent from their studies without authorisation or good reason for a period of at least two weeks (10 consecutive working course days or more), including non-attendance of timetabled on-site classes, may be deemed to have withdrawn from their course and, at the discretion of the Deputy Registrar (Student Administration), or nominee may, provided that notice and an opportunity for the student to make representations has been given, have their enrolment terminated.	3.7.1 Any student who is fully enrolled and absent from their studies without authorisation or good reason for a period of at least two weeks (10 consecutive working course days or more), including non-attendance of timetabled on-site classes, may be deemed to have withdrawn from their course and, at the discretion of the Deputy Registrar (Student Administration), or nominee may, provided that notice and an opportunity for the student to make representations has been given, have their enrolment terminated.	Clarification that regulation 3.7.1 applies to students who are fully enrolled.

Handbook of Academic Regulations Schedule of Changes 2024/25

SECTION	PREVIOUS REGULATION	REVISED REGULATION FOR 2024	DESCRIPTION OF CHANGE/UPDATE
Section 17 Undergraduate Framework	4.2.13 'Grade only' modules may be permitted where there is an external body requirement for modules to be assessed on a pass/fail basis. These will be clearly identified in the validated programme specification. Additionally, modules taken as part of a study abroad, exchange, or placement period may be grade only. Where a module is grade only, no numerical mark is awarded, at either component or module level, and students can only pass or fail. Such modules will therefore not count towards the calculation of any award classification.	4.2.13 'Grade only' modules may be permitted where there is requirement for modules to be assessed on a pass/fail basis. These will be clearly identified in the validated programme specification. Where a module is grade only, no numerical mark is awarded, at either component or module level, and students can only pass or fail. Such modules will therefore not count towards the calculation of any award classification.	Regulation has been updated to allow grade only modules for UG courses that do not have PSRB requirements.

Handbook of Academic Regulations Schedule of Changes 2024/25

SECTION	PREVIOUS REGULATION	REVISED REGULATION FOR 2024	DESCRIPTION OF CHANGE/UPDATE
Section 17 Undergraduate Framework	7.1.2 In order to be considered for an award a student must have achieved the minimum number of credits at the required levels prescribed in Table 9 above and must have met any additional requirements detailed in the relevant programme specification.	7.1.2 In order to be considered for an award a student must have achieved the minimum number of credits at the required levels prescribed in Table 9 above and must have met any additional requirements detailed in the relevant programme specification. In addition, apprenticeship students will normally be expected to complete all the requirements as set out in the apprenticeship standard and assessment plan including their End Point Assessment to be eligible for the award.	This regulation has been updated to reflect that awards for apprenticeship students may not be conferred unless they have completed and passed their End Point Assessment
Section 18 Framework for postgraduate taught courses	18.47 Any student who is fully enrolled and absent from their studies without authorisation or good reason for a period of at least two weeks (10 consecutive working course days or more), including non-attendance of timetabled on-site classes, may be deemed to have withdrawn from their course and, at the discretion of the Deputy Registrar (Student Administration), may, provided that notice and an opportunity for the student to make representations has been given, have their enrolment terminated.	18.47 Any student who is fully enrolled and absent from their studies without authorisation or good reason for a period of at least two weeks (10 consecutive working course days or more), including non-attendance of timetabled on-site classes, may be deemed to have withdrawn from their course and, at the discretion of the Deputy Registrar (Student Administration), may, provided that notice and an opportunity for the student to make representations has been given, have their enrolment terminated.	Clarification that regulation 18.47 applies to students who are fully enrolled.

Handbook of Academic Regulations Schedule of Changes 2024/25

SECTION	PREVIOUS REGULATION	REVISED REGULATION FOR 2024	DESCRIPTION OF CHANGE/UPDATE
Section 18 Framework for postgraduate taught courses	18.68 'Grade only' modules may be permitted where there is an external body requirement for modules to be assessed on a pass/fail basis. These will be clearly identified in the validated programme specification. Additionally, modules taken as part of a study abroad, exchange, or placement period may be grade only. Where a module is grade only, no numerical mark is awarded, at either component or module level, and students can only pass or fail. Such modules will therefore not count towards the calculation of any award classification.	18.68 'Grade only' modules may be permitted where there is requirement for modules to be assessed on a pass/fail basis. These will be clearly identified in the validated programme specification. Where a module is grade only, no numerical mark is awarded, at either component or module level, and students can only pass or fail. Such modules will therefore not count towards the calculation of any award classification.	Regulation has been updated to allow grade only modules for UG courses that do not have PSRB requirements.

Handbook of Academic Regulations Schedule of Changes 2024/25

SECTION	PREVIOUS REGULATION	REVISED REGULATION FOR 2024	DESCRIPTION OF CHANGE/UPDATE
Section 18 Framework for postgraduate taught courses	<p>18.131 Award of Master's by Research (MRes)</p> <p>To be eligible for the award of a Master's by Research, a student must have: i. obtained a minimum of 180 credits at level 7 (this may include a maximum of 20 credits at level 6 where validated as part of the award);</p> <p>ii. attempted modules worth no more than 240 credits (see section 18.32);</p> <p>iii. attempted no more than 40 credits in taught modules; and</p> <p>Note: The inclusion of a Research Methods module, if it is within the course, should be included within these 40 Credits and not as a third taught module.</p>	<p>18.131 Award of Master's by Research (MRes)</p> <p>To be eligible for the award of a Master's by Research, a student must have: i. obtained a minimum of 180 credits at level 7 (this may include a maximum of 20 credits at level 6 where validated as part of the award);</p> <p>ii. attempted modules worth no more than 240 credits (see section 18.32);</p> <p>iii. attempted no more than 40 100 credits in taught modules; and</p> <p>iv. the final project must be a minimum of 80 credits.</p> <p>Note: The inclusion of a Research Methods module, if it is within the course, should be included within these 40 Credits and not as a third taught module.</p>	<p>Feedback highlighted that the MRes award regulations were restrictive in only permitting 40 credits of taught modules. The Quality and Standards team undertook extensive research of a broad range of other HEIs and subject areas. This confirmed that most competitors indeed offer students more choice and there is no consistency within the sector. Based on the research changes have been made to allow students more choice within the curriculum.</p>
Section 19 Framework for study abroad and exchange students	n/a	n/a	n/a

Handbook of Academic Regulations Schedule of Changes 2024/25

SECTION	PREVIOUS REGULATION	REVISED REGULATION FOR 2024	DESCRIPTION OF CHANGE/UPDATE
Section 20 Regulations for the conferment of awards	n/a	n/a	n/a
Appendix A Undergraduate Award Requirements Pre-2010/11	n/a	n/a	n/a
Appendix B Undergraduate Award Requirements – Pre-2017/18	n/a	n/a	n/a
Appendix C Outcome classification descriptions for Bachelor Awards	n/a	n/a	n/a