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| ORIENTATION WEEKBA Business Management (Human Resource Management) |
| COURSE LEADER WELCOMEDear Students, As the Course Leader for Business Management (HRM), I would like to give you a warm welcome to the University of Westminster. I am really looking forward to meeting and working with you.This first week includes a schedule to help you understand your course and university a bit better, make some new friends and also hopefully an opportunity for you to see a bit more of colourful Central London!You have an exciting week ahead – I hope you enjoy the experience.Best Wishes Sangeetha (Gee) SrinivasanSenior Lecturer,Course LeaderEmail: srinivs@westminster.ac.ukhEAD OF SCHOOL WELCOMEA warm welcome to all of you! You are now part of a friendly, supportive and diverse student community in the heart of London, a truly global city. Your course is based in the School of Organisations, Economy and Society (SOES), a constituent part of Westminster Business School. SOES prides itself on offering innovative courses which combine rigorous academic study with a range of practical and evidence-based skills to enable you to operate effectively in a complex and rapidly changing international business environment. We want to work with you to develop the expertise and confidence needed to build a rewarding career, while having a positive and lasting impact on the organisations and broader environment with which you will work. Dr Vincent Rich, Head of SchoolOrganisations, Economy and SocietyEmail: richv@westminster.ac.ukWe very much look forward to seeing you on **Monday 16th September.** |
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| **Monday 16th September 2019** |
| **Time** | **Event** | **Location** |
| **10:45 – 11:15** | **Welcome to the School** | **Hogg Lecture theatre**Marylebone Campus35 Marylebone Rd, Marylebone, London NW1 5LS |
| **12:00 -13:00** | **Welcome to Business Management (HRM) with the Course Leader** | **C379**Marylebone Campus |
| **13:00 – 14:00** | **Social Event/Lunch****Meet your FAN** | **M307**Marylebone Campus |
| **14:00 – 15:30** | **Get to know your Campus – Treasure Trail** | **Meeting point to be advised by the Course Leader**  |

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| **Tuesday 17th September 2019** |
| **Time** | **Event** | **Location** |
| **14:00 – 15:00** | **Course meeting** | **M307**Marylebone Campus |
| **17:00 – 17:30** | **Enrolment**  | **Marylebone Campus** |

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| **Wednesday 18th September 2019** |
| **Time** | **Event** | **Location** |
| **11:00 onwards** | **Cultural Event:**  | **Details will be provided at Course Welcome** |

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| **Thursday 19th September 2019****10:00 – 16:00: Arrivals Fair, Ambika P3, Marylebone Campus** |
| **Time** | **Event** | **Location** |
| **10:00 – 11:00** | **Introduction to the Library** | **Lab B9**Marylebone Campus |
| **11:00 - 12:00** | **Introduction to Blackboard and SRS** | **Lab B9**Marylebone Campus |

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| **Friday 20th September 2019****10:00 – 16:00: Arrivals Fair, Ambika P3, Marylebone Campus** |

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| **READING LIST****Key Human Resource Management Websites:**[www.cipd.co.uk](http://www.cipd.co.uk)[www.personneltoday.com](http://www.personneltoday.com)[www.humanresourcestoday.com](http://www.humanresourcestoday.com)[www.acas.org.uk](http://www.acas.org.uk)**Below is a selection of reading recommended for you, prior to starting your course from compulsory modules. There textbooks relate more to the general Business Management.**King, D. & Lawley, S. (2013) Organizational Behaviour. Oxford, England: Oxford University Press.Beynon-Davies, P. (2013) Business Information Systems. (2nd ed.) Basingstoke: Palgrave Macmillan.Kotler P., Armstrong G., Wong V. & Saunders J.A. (2015) Principles of Marketing. (16th ed.) Global edition. London: Pearson.Jones, Michael J. (2014) Accounting and Finance. (2nd ed.) Chichester, England: Wiley and Sons Ltd. |
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